

Van Driver/Transporter

Transport U is an integral member of the health care team, providing customized on-time transportation for healthcare organizations while providing individualized "door-through-door" service for patients.

We are currently seeking to fill several full time positions for van drivers.

Job Type: Full-time

Salary: \$11.00/hour to start with benefits

Summary: Operate a company vehicle and transport Non-emergent passengers to medical appointments, discharges and procedures as instructed by Supervisor.

The ideal candidate must possess:

- Good customer service skills.
- A polite and professional attitude, making sure passengers are satisfied with their ride.
- The stamina to sit for several hours at a time.
- The hand-eye coordination to operate their vehicles while watching their surroundings.

Qualifications: To perform this job employee must be able to:

- Individual must be able to pass pre-employment drug screen
- Pass pre-employment physical
- Candidate must be able pass criminal background check and have a clean driving record
- Must be 21 or older
- Must have valid PA drivers license
- Must be able to work various shifts

Duties and Responsibilities:

- Operates shuttle, van, bus or other vehicle as instructed by Supervisor
- Follows Pennsylvania Department of Transportation regulations and safety standards
- Follows departmental policy in regards to operation of vehicles, customer service, and safety
- Arrive to work on time
- Drive their vehicles following a set schedule or route
- Gain familiarity with their route by studying maps if necessary and reading reports.
- Maintain constant contact with the dispatcher and keep track of passenger pickups and drop-offs
- Assist customers with questions and/or concerns.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees.
- Other duties as assigned

Safety:

All drivers are responsible for the safety of our clients.

- Inspect vehicle to ensure that it is functioning correctly and has proper equipment.
- Follow all traffic laws and posted speed limits
- Report unsafe or hazardous conditions
- Report and document any mechanical issues as they arise.
- Safely load/unload clients and equipment from vehicles, escorting clients as needed.

Education/Experience:

- High school diploma or general education degree (GED)
- 2 + years of relevant experience

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and hear. This position may require standing, walking, bending, kneeling, stooping, crouching, crawling and lifting. The driver is frequently required to sit, use hands and reach. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Transport U provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Transport U complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfers, leaves of absence, compensation and training.