



High School Academic Transcript Release Form

You (the applicant) may use this form, provided by our institution, to request your official high school transcript. However, when necessary, follow the appropriate instructions set forth by your high school.

Dear High School Counselor:

_____ has applied for admission to HVK School of Nursing. This form has been provided by the above named institution, but requested by the student to mail the academic transcript of the applicant to the following address:

HVK School of Nursing
Admissions Office
25 Heckel Road
McKees Rocks, PA 15136

The transcript must include the following:

- All course(s) and grades, including 9-12th grade, if possible
- Rank in class/grade point average
- Absentee/Tardiness
- College entrance exam scores
- Signature of principal or counselor
- Date/ Official school seal

Student Name (Maiden, if possible)

Graduation Date: